G. R. S. IX-5]

Previous references.

Preserved

File No. 9-18

1918.

(905)

Serial Nos. 118, 128, 134, 140.

Later references.

P+S 9-8(167+171)

preserve

GENERAL AND REVENUE SECRETARIAT.

(15)

Serial Nos. 118, 128, 134 & 140.

Part B for April 19

SUBJECT.

Supply of Stationery & forms to public departments.

(118) Secy, Rev Commr.
c/o C 3568 Cl D 21-3-19
Pse for information copies of the correspondence between the D.C. Chittagong & the Supdt Govt Stry in the matter of the supply of certain articles of stry & pse quote that 8 quires of carbon paper required by the D.C. may be ordered & be supplied.

(140) Do, The Supdt, Govt Stry, Other Commr
c/o G 23554-5 D 15-4-19
Revenue instructions pse: the economical use of Carbon papers for multiplying correspondence

W D 1350—GPB—30,000 - 28-1-19

G. R. S. III—1] 191 .

GENERAL AND REVENUE SECRETARIAT.

(P&J)

NOTES.

File No. 9-18

FILE HEADING.

Supply of Stny & forms to public offs

From

The Rev Commr in reply

No. C 3568-GL Dated 21.3.19 Received 24.3.19

Diary No. 16824 | Enclos. 2 Spare Copies. - | Serial No. 118

BRIEF ABSTRACT OF LETTER.

Forwards for information copies of correspondence between the D.C. Chitaldrug & the Govt Stny in the matter of the supply of certain arts of Stny & regrets that 8 quires of Carbon paper urgently required by the D.C they be ordered to be

NOTES AND ORDERS.

1) The D.C explains the circumstances which have necessitated this demand in para 2 of his letter dated 13.3.19

2) Submitted for orders

3) Draft authorising supply

P&J 25/3

NOTES—First Sheet.

General and Revenue Secretariat.

PH File No. 9 of 191 P.

Serial No.

4) draft submitted
26/3

2) Please ascertain first from the Supdt. why the supply was not made. If from the P.C. report it appears that carbon paper is used for multiplying copies on a large scale. If so it is certainly a misuse. If more copies than five are required it is better to cyclostyle the matter. I am afraid there is much extravagance in the use of carbon paper in the districts and I want it corrected. Kindly do this purpose.

27-3-19

747-342
27.3.19.

28-3-19 1) Draft for
28-3-19

5) draft submitted
28/3

28-3-19

So
the Supdt Govt Stores
No G 29-353 G 3/4/19
Forwards the letter together with
its enclosures regd to with the

NOTE—Contn. sheet.

1232

General and Revenue Secretariat. | Pol File No. 9 of 1919.

Serial No.

and requests him to inform why the supply of Carbon paper was not made

Gas A

CHIEF OFFICE OF POLITICAL AGENT, 3 APR. 1919

134

Letter No 1155 dated 7.6.19
From
The Superintendent Govt Press Quetta
with ref to the above
enquiry states that a reasonable
quantity of 10 gms was supplied
to the D.C. Chitral duly on 30.7.18
(b) The indent was for one ream & the
Supdt has supplied 10 gms.
(1) Submitted for orders with ref to
para 6 Supra

DMu 10/4

On account of the war and food situation there has been an enormous increase in work this year the draft Q.I. sanctioning the quantity of carbon paper applied for may perhaps be sanctioned

NOTE—Contn. sheet.

1982

G. R. S. III-2]

General and Revenue Secretariat. | DS File No.

Serial No.

If approved a cir
lar directing that ca
paper shd not be use
for multiplying copies
a large scale & wi
be issued separately
SMH
10.4

6144-280
11.4.19

2nd Member)

Dont agree for us

Pal
12.4.19

I agree
SMH
12.4

superintendent and Govt Sl
& Revenue Commr. Sind
No 4/55/4-5 dated 15 4
Issues instructions Rega
economical use of Carbon pa
for multiplying some pur

SECRETARIAT
11
POLITICAL BRANCH.
28 APR. 1919

NOTE—Contn. sheet.

(G.R. S. III-2)

General and Revenue Secretariat.

54 File No. of 191).

Serial No.

To

No 4j 27556 61c dated 15.4.19

Forwarding copy of 8.140 to the Head

of Departments and the Chief

Secretary

P 29/4/19

OFFICE OF THE REVENUE COMMISSIONER
IN MYSORE.

No. C 35-68-2
2

Bangalore, 19th March 1919.
21-

FROM

DIARY NO. 4822

18-3-19
Pts
9-8
118

K.R. Srinivasiengar, Esquire, M.A.,
Revenue Commissioner in Mysore.

To

The Secretary to the Government of
His Highness the Maharaja of Mysore,
Department.
Revenue

SIR,

I have the honour to forward herewith copies of Chitaldrug District Deputy Commissioner's letter No.C.Per 62 of 18-19 dated 13th March 1919 and its enclosure re the supply of stationery to the District office and to request that the Superintendent of Government Stationery may be kindly authorised to supply 8 Quires of Carbon paper urgently required by the Deputy Commissioner.

I have the honour to be,

Sir,

Your most obedient servant

Assistant Commissioner,
For Revenue Commissioner,
Absent from the station.

R. C. 4

64072

CHIEF SECRETARIAT. POLITICAL BRANCH. 24 MAR. 1919

From

The *Revenue Commissioner in Mysore.*

To

The Secretary to the Government of
H. H. the Maharaja of Mysore,
Revenue *Department.*

Dated 19th March 1919.

SEC. TO GOVT. Rev Secy 22 MAR 1919

Despatched 21

Received

General No. C 35-68-19

Enclosure No. 2

SUBJECT.

Re the supply of 8 quires o carbon paper to the Chitaldrug District office.

Transferred to the Chief Secy -

24/3/19

Letter No.C.Per 62/Rev.18-19 dated 13th March 1919 from the Deputy Commissioner, Chitaldrug District, to the Revenue Commissioner in Mysore, Bangalore.

In forwarding herewith a copy of docket No.1155 dated 11th October 1918, from the Superintendent, Government Stationery Depot re the supply of certain articles of stationery, I have the honour to state that with the exception of blue black ink powder no other articles have been supplied till now and owing to the non-supply of Stationery much inconvenience is being experienced for office work.

As for carbon paper, the last supply of 10 quires against 500 sheets indented for has been completely exhausted. Copies of circulars and other communications that have to be sent to the several subordinate officers have to be typed a number of times. For want of carbon paper, the work entails much inconvenience and unnecessary labour and waste of time. Moreover it causes hindrance to promtitude in the despatch of work. In connection with the correspondence relating to the present food situation, copies of one and the same communications have to be typed often and extra supply of carbon paper is necessary for the purpose.

I request therefore that the Superintendent of Stationery may kindly be addressed to arrange for the immediate supply of at least 8 quires of carbon paper urgently required for use during the remaining portion of the current official year. If the supply cannot be conveniently made by the Stationery Depot, permission may be obtained to purchase the paper from private firms.

Docket No.1135 dated 11th October 1918 from the Superintendent of Stationery, Bangalore, to the Deputy Commissioner, Chitaldrug District.

Referring to his No.62 of the 2nd instant, has the honour to state that machine made royal and medium is not obtainable and so not available for supply. Government have been addressed to discontinue the supply of blank books from this office, and pending receipt of orders, they cannot be supplied. Paste boards and thread coloured are not obtainable. 15 blue black ink powders and 400 tags are due and have been ordered to be sent. Strops etc., are not due this year and hence not supplied. Wooden inkstand, rulers, paper weights, penrack and letter scales have already been supplied once for all, and not due. 10 quires carbon paper have already been supplied. drawing pencils will also be sent.

(Sd). D.B.Ramachendra Modaliar,
Superintendent.

" C o p y "

For Revenue Commission

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to. 1152

Section P5
File No. 9-18
Serial No. 129

GENERAL AND REVENUE SECRETARIAT,
( )
The *191* .

No. G 22353(3)

Date of issue 3.4.19

To

Signed by M. A. Hill

The Right Hon'ble Sir Edward Carson M.P.

Forwarded herewith an original letter No. C 3568 GC dated 21.3.19, together with the enclosures received from the Hon'ble Commissioners of Irish Lights for the Hon'ble Commissioners Chief Secretary's Office with a request to be informed very early why the supply was not made to that Office

Please return the enclosures
which may be hereby returned
with the reply

By order

28-3-79
for Chief Secy

List of enclosure

GPB—2,000—21-11-14

No. 1135/SL:(3)

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY DEPOT.

Dated Bangalore, 15 April 1919.

FROM

D. B. Ramachandra Mudaliar, Esq.,

SUPERINTENDENT, GOVERNMENT STATIONERY,
BANGALORE.

To

C. S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government
of His Highness the Maharaja of Mysore,
Bangalore.

Sir,

In returning herewith the enclosures sent with your No.G.22353/P&S.9-18-120, of the 4th instant, I have the honor to state that articles were despatched to the Deputy Commissioner, Chitaldrug, as per indent for 1918-19 so long back as 30th July 1918. The articles were passed and supplied considering the previous supply, average consumption and supplies made to kindred offices, and also in view of the recent orders of Government re economic use of stationery. In the indent one ream of carbon paper was indented for, and as the average consumption of the preceding two years, viz., 1915-16, 1916-17 and that for 1917-18 was 10 quires, only 10 quires were passed and supplied.

I have the honor to be,
Sir,
Your most obedient servant,

Superintendent.

G.R.S. VI-71]

SUBJECT Issues instructions re the supply of 8 quires of Carbon papers to the Dy. Comm. Chitaldrug

Diary No. of letter replied to.....

Section P&S
File No. 9-18
Serial No. 1520

General and Revenue Secretariat

Proceedings of the Government of His Highness the Maharaja of Mysore.

the *191* .

Date of issue 15.4.09

Signed by M. S. R. H

Read.—

Letter no C 3568.GL dated 21.3.19, from the Dep. Comm. Mysore forwarding, Copies of the Correspondence between the Deputy Commissioner, Chitaldrug & the Suptt, Govt Stationery, re the matter of the ~~Order Thereon:—~~ No. supply of certain articles of Stationery requesting the supply of eight qrs of Carbon papers required urgently for reasons explained.

Recover.

May this be

i Printed

ii treated as a standing order?

iii published in the Gazette English part?

iv translated?

v placed at the disposal of the press?

vi published in the Gazette Kannada part?

9/5/19

for the use of the office of
the Deputy Comms. Christchurch
may be ordered to be
supplied from the Govt. Depot.
Cream 10:- £235
In the circumstances reported
the Supt Govt Store
is requested to supply
the eight quires of Carbon
papers at a very early date
to the Dy. Comms. Christchurch

[redacted]

Boo
V-3-Cy
For Chief Secy

as often as possible, he improves
When ... more ... than half a dozen
copies are required. Heavy manifolding is not calculated to do
much good [redacted] & Typewriting
Machines either. When a large
no of copies are required. the
Maker is best Cyclostyles

The Supt Govt Store

" Dep Comms. in Christchurch

for 1880

£23550-600 07 15.4.C

Copies to Heads of Departments
& Co. of ditto re for information

List of enclosures.

Copied by

Examined by

Carbon Papers.

No. G. 23554-5—P. & S. 9-18-140. DATED 15TH APRIL 1919.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS

READ—

Letter No. C. 3568—Gl., dated 21st March 1919, from the Revenue Commissioner in Mysore, forwarding copies of correspondence between the Deputy Commissioner, Chitaldrug, and the Superintendent, Government Stationery, in the matter of the supply of certain articles of stationery and requesting for reasons explained, the supply of eight quires of carbon papers required urgently for the use of the office of the Deputy Commissioner, Chitaldrug.

Order No. G. 23554-5—P. & S. 9-18-140, dated 15th April 1919.

In the circumstances reported, the Superintendent, Government Stationery, is requested to supply eight quires of carbon papers at a very early date to the Deputy Commissioner, Chitaldrug.

Carbon papers should not, as far as possible, be employed when more than half a dozen copies are required. Heavy manifolding is not calculated to do much good to typewriting machines either. When a large number of copies are required, the matter is best cyclostyled for issue.

C. S. BALASUNDARAM IYER.
Chief Secretary to Government.

To—The Superintendent, Government Stationery.
The Revenue Commissioner in Mysore.

Exd.—C. R.

Memo No. G. 23556-610, dated 15th April 1919.

Copy of the above is forwarded, with compliments to the Heads of Departments and the Deputy Commissioners of Districts for information.

By Order,
C. S. BALASUNDARAM IYER,
Chief Secretary to Government.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

no No. G. 23556-610—P. & S. 9-18,
dated 15th April 1919.

Carbon Papers.

Issues instructions regarding the economical use of —— for multiplying correspondence.

W D A1999—GPB—24-4-19—165